

Stockwell Webber Foundation Scholarship Information Sheet



**STOCKWELL
WEBBER**
Foundation

The Stockwell Webber Foundation (represented by Owen Stockwell) has established with Churches of Christ a scholarship for the support of people from rural and remote communities to undertake studies. The scholarship provides support to people from North West, Central West and South West Queensland who wish to undertake studies in Nursing, Management, or another field directly related to the provision of Seniors Living Services, and who wish to remain in, or return to rural, or remote communities to live and work in their area of study.

Who is Eligible to the Stockwell Webber Foundation Scholarship (SWFS)?

- Full time and part time employees who have been employed for a minimum of 12 months, and working in Seniors Living in the geographic area.
- Fixed term employees are also eligible provided they have been in the organisation's employment for at least 12 months and that the remainder of the contract term is at least 12 months.
- Employees must have completed a satisfactory Annual Performance Appraisal in the past 12 months.
- Employees who reside and work in the North West, Central West and South West Queensland

What is Covered by Stockwell Webber Foundation Scholarship?

- Reimbursement of course fees for qualifications of Certificate 3 or higher in the field of Nursing, Management, or another area directly related to the provision of Seniors Living Services (fees will be assessed individually and approved accordingly).
- The SWFS covers course fees or other costs that, if not met, will impact on ability to undertake the program (e.g. offset income for practical placements; travel/accommodation costs to get to education facility).
- Cost of study materials/resources required for course e.g. text books, uniforms, tools etc. (each item will be assessed individually and approved accordingly).

What is Not Covered by Stockwell Webber Foundation Scholarship?

- Additional costs of student fees.
- Costs of short courses, conferences or similar.
- HECS fees paid through the taxation system.
- Total amounts exceeding \$5000
- Churches of Christ employees who do not reside and work in the North, Central West and South West Queensland
- Education expenses that are not in the field of Nursing, Management, or another area directly related to the provision of Seniors Living Services.

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How to Apply

- Obtain a Stockwell Webber Foundation Scholarship Application Form from Stafflink or if not an employee of Churches of Christ, contact the Learning and Development Team at: learning@cofcqld.com.au
- Complete the application and have reviewed and approved by your manager.
- Submit the completed, approved application along with all required evidence and documentation to learning@cofcqld.com.au

Application Assessment

- Each application will be individually assessed by the Scholarship Management Committee.
- The Applicant and their Manager will be advised of the outcome.

Terms and Conditions

- An application for the Stockwell Webber Foundation Scholarship does not guarantee the request will be approved and each individual will have their circumstances assessed accordingly.
- Applications for assistance are for a 12 month period only. Additional assistance exceeding this time frame are considered but must reapply for following the *SWFS Procedure*.
- Incomplete applications or insufficient evidence may result in the cancellation of funding for applicants.
- Scholarship recipients must provide receipts for expenses and evidence of successful completion of studies for the period for which they are claiming reimbursement.
- Study expenses will be reimbursed up to a maximum of \$5,000.
- Preference is given where no other government or organisational funding programs (such as HECS VET Fee Help) provide support or sufficient support.

Study Leave

- Requests for study leave will be at the discretion of the applicant's Manager / Service Manager and will be subject to operational cost and convenience of the business. An information sheet on how to allocate Study Leave in Virtual Roster, can be found [here](#).
- Any costs associated with this will be borne by the service or group.
- Employees should arrange study schedules that will have the minimum effect on their work commitments.

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General

- All documentation will be kept in a confidential manner.
- Staff who have successfully completed qualifications through the SWFS may be asked to share their "Good News Story" in Churches of Christ publications.

Support from Employee's Service Area

- If maximum entitlement cannot be provided from SWFS, the applicant's service or group may elect to fund the difference from the service's/group's training budget.
- Access to physical resources such as photocopying and computing facilities will be at the discretion of the applicant's manager / Service Manager.

Tax Implications

- Receipt of assistance may result in a reportable fringe benefit amount appearing on the employee's payment summary. This may have an impact on the ability to claim income tax deductions related to the course or study.
- Applicants are advised to seek professional financial advice regarding taxation obligations and fringe benefit amounts.

Employee Obligations

- Employees are required to work for the organisation for 12 months following study completion.
- If an employee leaves before 12 months they may be required to repay the amount of the financial support they received.
- Any monies owing may be deducted from the employee's final pay.

For More Information

Contact Learning and Development at learning@cofcqld.com.